

# CLASS OF 2027 - ONLINE REGISTRATION STEPS

## GOALS FOR TODAY:

- TO ANSWER ANY QUESTIONS REGARDING THE REGISTRATION PROCESS AT BHS
- TO BEGIN TO ENTER YOUR ELECTIVES & ALTERNATE COURSE REQUESTS IN ASPEN - **deadline of March 3rd!**



# Meet your Class of 2027 Support Team



**Mr. Greg Adams**  
Freshmen Academy Principal



**Ms. Leslie Lee**  
Freshmen Academy Counselor



**Mrs. Rebecca Nutter**  
Freshmen Academy Dean



**Mrs. Kelly Darnell**  
Academy Coach

# Which credits count toward graduation requirements in TN?



- 4 English credits
- 4 Math credits
- 3 Science credits
- 3.5 Social Studies credits
- 1.5 Lifetime Wellness + PE
- 1 Fine Arts
- 2 World Language (*must be same lang*)
- 3 Elective Focus
- 6 Additional Electives

**28 CREDITS**

**Opportunity  
for total of  
30+ credits**

# How do I earn a credit?

To earn a credit/make a class count = you must earn a 60% *(or higher)* for final grade

Remember: taking 8 classes doesn't mean you'll earn 8 credits. A 60%+ must be earned in the end - below 60% will earn zero credit & retaking class.



# How many classes do I take each year?

Students will take **8 classes per year + Yearlong Seminar.**

Four (4) classes in the FALL term ...

... then four (4) *different* classes in the  
SPRING term

The exception is if you are in Honors English & AP Human Geography.  
These 2 classes meet all year long; every other day for 1 credit each.

# Let's Review Your Packet...

- Registration Timeline
- Registration FAQ
- Course Selection Sheet - to use as practice
- List of 9th grade elective / alternate courses

More information on Registration, including course descriptions, can be found on the BHS Class of 2027 Rising 9th Webpage - <https://www.knoxschools.org/Page/24663>

# STEP 1: LOGIN to ASPEN (student account)

Aspen: Log On

https://aspen.knoxschools.org/aspen/logon.do

**Follett Aspen™**

**Knox County Schools**

**Login ID**

s

[Request an account](#)

**Password**

[Trouble logging in?](#) [I forgot my password](#)

Log On

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# STEP 2 : CLICK "My Info"

2018-2019

LEE, JOSHUA

Log Off

My Info

Academics

Groups

Calendar

Helpful Links

Published Reports

Filename	DateUploaded	Creator	Description
No published reports			

Recent Activity

Search: [input]

Attendance

Grades

Overdue Online Assignments

Course	Assignment	Category	Due
No assignments scheduled.			

Today: Thursday, January 31

Course	Assignment	Category	Completed
No assignments scheduled.			

Tomorrow: Friday, February 1

Course	Assignment	Category	Completed
No assignments scheduled.			

Helpful Files and Resources

https://aspn.knoxschools.org/aspn/portalStudentDetail.do?navkey=myInfo.details.detail



# STEP 3 :

## CLICK "Requests"

Knox County School District Log Off

Pages My Info Academics Groups Calendar

### My Record

#### My Details

Options Reports Help

Transcript

Current Schedule

Contacts

Attendance

Assessments

Notifications

**Requests**

Demographics Addresses Photo

First name

Middle name

Last name

Local identifier

Home

School > Name BEARDEN HIGH SCHOOL

Year of graduation

Grade Level


Locker

Homeroom teacher BORIS, A

Cancel

Cancel

Default Template









# STEP 4: REVIEW Academic Recommendations

Your teachers selected these courses for you.

This means your recommended core courses will appear automatically when you login.

If you disagree a course, ask your parent to email Ms. Lee (BHS 9th Grade Counselor)

## Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	SchoolCourse > SI			
 Select...	English	<a href="#">300103000</a>	ENGLISH 1 CP	ENG 1 CP			
 Select...	Math	<a href="#">310200000</a>	ALGEBRA 1	ALG 1			
 Select...	Science	<a href="#">323700000</a>	PHYSICAL WORLD CONCEPTS	PHY WOR CON			
 Select...	Social Studies	<a href="#">341503000</a>	WORLD HIST AND GEO	WORLD HIST & GEO	N		N
 Select...	Wellness						
 Select...	Elective Courses						

# Differences of Course Levels / Placements

**CP / Standard**

**College Prep (regular / standard level)**

**Honors**

**Accelerated College Prep course**

**AP**

**Advanced Placement (college course)**

# How were Core Courses Chosen?

## NOTE:



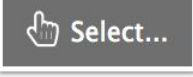



- Previous & projected state testing percentiles
- PreACT scores
- Current courses/grades
- 8th Grade Teacher Recommendation



If your student is recommended for an AP/honors class and you have concerns, email Ms. Lee at [leslie.lee@knoxschools.org](mailto:leslie.lee@knoxschools.org).

# STEP 5: CLICK “select” & CHOOSE Wellness -OR- ROTC

## Primary requests







	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	SchoolCourse > Short Description	Alternate?	TermCode	Inclusion?
	English	300103000	ENGLISH 1 CP	ENG 1 CP	N		N
	Math	310200000	ALGEBRA 1				N
	Science	323700000	PHYSICAL WORLD CONCEPTS				N
	Social Studies	341503000	WORLD HIST AND GEO	WORLD HIST & GEO	N		N
	Wellness						
	Elective Courses						

Click select to choose  
Wellness -OR- ROTC

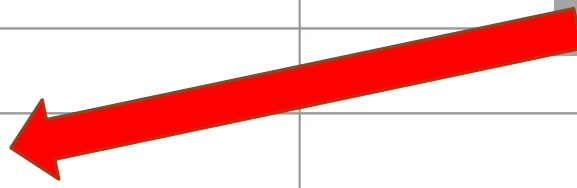
# STEP 6:

## CLICK “select” to view Elective Course Options

### Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	SchoolCourse > Short Description	Alternate?	TermCode	Inclusion?
	English	<a href="#">300103000</a>	ENGLISH 1 CP	ENG 1 CP	N		N
	Math	<a href="#">310200000</a>	ALGEBRA 1	ALG 1	N		N
	Science	<a href="#">323700000</a>	PHYSICAL WORLD CONCEPTS	PHY WOR CON	N		N
	Social Studies	<a href="#">341503000</a>	WORLD HIST AND				N
	Wellness						
	<b>Elective Courses</b>						

Choose 3 Electives from the list



# STEP 7: SELECT 3 Electives & CLICK “ok” when finished

- tip - click course drop down to skip to a specific course
- use arrows beside course drop down to go to next page or previous page
- tip - click “course description” to find courses alphabetically

Subject area: Elective Courses

Instructions: Please select  elective courses.  
Important Notes:  
In the counseling notes, you can type preference order of your Electives.  
Example: **1st:** Health Science Education **2nd:** Art I **3rd:** Marketing

< ✓ 1:ACCOUNTING 1 |1390 > 0 of 134 selected





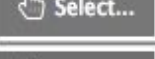
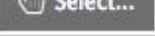
Se	CourseDescription ▲	Academic level	Credit	Prerequisite	Status	Alternate 1	Alternate 2
<input type="checkbox"/>	ACCOUNTING 1	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	ACCOUNTING 2	NIC1	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	/ ART 3D (Adv Art Gen Req)	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	/ ART GENERAL	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	/ ART PHOTO (Adv Art Gen Req)	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	/ BALLET	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	330200000 ADV PHYS ED	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	330200100 ADV STRENGTH/COND	STD	1.0			<input type="text"/>	<input type="text"/>

OK  Cancel

# STEP 8:


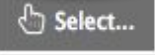
## CLICK “select” to view Alternate Course Options

### Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Short Description	SchoolCourse > Description	Alternate?	Credit
	English	301405000	AP LIT & COMP	AP ENG LIT/COMP	N	1.0
	Math	312600000	PRE CALC	PRE CALC	N	1.0
	Science	325104000	HON HUMAN ANAT/PHYSIO	HON HUMAN ANATOMY & PHYSIOLOGY	N	1.0
	Social Studies	344005000	AP US HIST SEM	AP US HIST	N	1.0
	Elective Courses					
	Elective Courses					

Choose 3 Alternates from the list

### Alternate requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Short Description	SchoolCourse > Description	Alternate?	Credit
	Alternate Courses					
	Alternate Courses					



# STEP 9: SELECT 3 Alternates & CLICK "ok" when finished

- tip - click course drop down to skip to a specific course
- use arrows beside course drop down to go to next page or previous page
- tip - click "course description" to find courses alphabetically

Subject area: Elective Courses

Instructions: Please select alternate courses.  
Important Notes:  
In the counseling notes, you can type preference order of your Electives.  
Example: **1st:** Health Science Education **2nd:** Art I **3rd:** Marketing

0 of 134 selected

Se	CourseDescription ▲	Academic level	Credit	Prerequisite	Status	Alternate 1	Alternate 2
<input type="checkbox"/>	ACCOUNTING 1	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	ACCOUNTING 2	NIC1	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	/ ART 3D (Adv Art Gen Req)	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	/ ART GENERAL	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	/ ART PHOTO (Adv Art Gen Req)	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	/ BALLET	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	330200000 ADV PHYS ED	STD	1.0			<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	330200100 ADV STRENGTH/COND	STD	1.0			<input type="text"/>	<input type="text"/>

OK  Cancel

# STEP 10:

# ADD Notes (if necessary) & CLICK “Post” to complete

You may write notes to your counselor in the box below

*(ex. I play soccer in the fall and hope to have my math class in the spring)*

Click “POST” when you are finished making your selections - you can click as many times as you want through the **DEADLINE of MARCH 3rd!**

### Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Short Description	SchoolCourse > Description	Alternate?	Credit
Select...	English	30030300A	ENG 3 CP	ENGLISH 3 CP	N	1.0
Select...	Math	312604000	HON PRE CALC	HON PRE CALC	N	1.0
Select...		312905000	AP STATISTICS	AP STATISTICS	N	1.0
Select...	Science					
Select...	Social Studies	344005000	AP US HIST	AP US HIST	N	1.0
Select...	Elective Courses	323605000	AP ENV SCIENCE	AP ENV SCIENCE	N	1.0
Select...		619300010	TEST PREP	ACT PREP - POSTSECONDARY AND CAREER	N	1.0

### Alternate requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Short Description	SchoolCourse > Description	Alternate?	Credit
Select...	Alternate Courses					

### Notes for counselor

Post

Last posted time: Approved time:

Activate Windows  
Go to Settings to activate Windows.

After clicking “post” to confirm selections...



- If you want to change a teacher recommendation (Honors to CP or CP to Honors), you will need to turn in an Academic Release (*available by parent request through emailing Ms. Lee - [leslie.lee@knoxschools.org](mailto:leslie.lee@knoxschools.org). Please request by March 3rd*)
- You can click “post” as many times as you want through March 3rd!

# What's Next?

- Discuss your choices with your teachers and parents.
- Attend the 8th Grade Parent Night (for rising 9th families) @ Bearden High on **February 22nd.**
- Finalize entries in ASPEN by **March 3rd.**
- Request Academic Release (if concerned about a student's Core course - english, math, science, social studies) by **March 3rd.**
- We will see your students at Bearden for the 8<sup>th</sup> Grade Visit Day on **March 3rd! (student only event)**

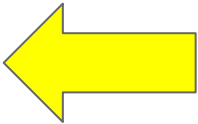
# Please visit our Class of 2027 Website!



Edit Page

## School Counseling/Enrollment

- > Meet Bearden School Counseling Staff
- > ~~New Student Enrollment~~
- > **Class of 2027 Information (rising 9th grade)**
- > Social/Emotional Information (including mental health)
- + College & Career Center
- > Requesting Transcripts
- > Dual Enrollment
- > Volunteer & Internship Opportunities
- > Job Postings
- > Pre-College Summer



**WELCOME, CLASS OF 2027!!!**





**KEEP  
CALM  
AND  
BULLDOG  
ON**

**Greg Adams**

Freshman Academy Principal  
gregory.adams@knoxschools.org

**Leslie Lee**

Freshman Academy Counselor  
leslie.lee@knoxschools.org

**See Class of 2027 page on our school website for more info!**